

**RESOLUTION NO. 23-20**

**A RESOLUTION TO APPROVE THE FY 2024 PAY SCHEDULE OF THE HOUSING AUTHORITY OF THE CITY OF SAN BUENAVENTURA**

The Commissioners of the Housing Authority of the City of San Buenaventura, a California public benefit corporation hereby consent to, adopt and approve the following resolution:

WHEREAS, the California Code of Regulations Section 570.5 provides certain requirements for publicly available pay schedule used to determine pay rates;

WHEREAS, Sub-section (a)(1) of the aforementioned Regulation provides that the pay schedule must be duly approved and adopted by the employer's governing body in accordance with the requirements of applicable public meeting laws:

WHEREAS, the Board of Commissioners of the Housing Authority of the City of San Buenaventura ("Authority") is a governing body as defined by the Regulation;

WHEREAS, the Regulation requires that an adopted and approved pay schedule be transmitted to California Public Employees' Retirement System ("CalPERS"), as well as posting it on the Authority's website;

WHEREAS, the Board of Commissioners of the Authority adopted Resolution No. 23-13 (B) that approved the FY 2024 Annual Operating Budget on August 9, 2023, which included the salaries and benefits of the Authority's employees; and

WHEREAS, the Board of Commissioners of the Authority through the adoption of Resolution No. 23-13 (B) approved the FY 2024 pay schedule, as well as a 2.50% Cost of Living Adjustment for eligible Authority employees.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SAN BUENAVENTURA THAT IT APPROVES AND AUTHORIZES THE ATTACHED FY 2024 PAY SCHEDULE, THE TRANSMITTAL OF SAID SCHEDULE TO CALPERS, AND THE POSTING OF SAID SCHEDULE ON THE AUTHORITY'S WEBSITE.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION HAVE IMMEDIATE EFFECT.

RESOLVED FURTHER: THAT TO THE EXTENT ANY ACTIONS AUTHORIZED HEREIN HAVE ALREADY BEEN PERFORMED, SUCH ACTIONS ARE RATIFIED AND APPROVED.

PASSED AND ADOPTED THIS 11TH DAY OF OCTOBER 2023, BY THE FOLLOWING VOTE:

MOVE: BARBARA KELLER  
SECOND: DIANA SPARAGNA

ROLL CALL VOTE:

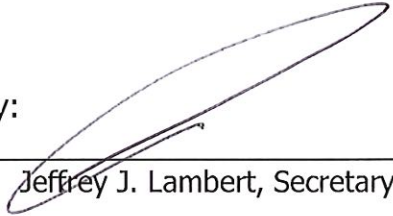
Ayes: 6  
Nays: —

SECRETARY'S CERTIFICATE

I, the undersigned, hereby certify that the foregoing is a true copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the City of San Buenaventura at a meeting held on the aforementioned date, and that said Resolution is in full force and effect.

Dated: October 11, 2023

By:



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Jeffrey J. Lambert, Secretary

HOUSING AUTHORITY OF THE CITY OF SAN BUENAVENTURA

PAY SCHEDULE FOR FY 2024 - EFFECTIVE 10-1-2023

TITLE	Salary Range										10 yr. 5%	15yr. 5% Longevity
	\$200,000 - \$280,000											
	1	2	3	4	5	6	7	8	9	10		
	Base	Step II	Step III	Step IV	Step V	Step VI	Step VII	Step VIII	IX	Step X	Step VI	Step VII
Chief Executive Officer												
General Counsel & Policy	5192.20	5,322.01	5,455.06	5,591.43	5,731.22	5,874.50	6,021.36	6,171.90	6,326.19	6,484.35	6,808.57	7,148.99
Deputy Director - Real Estate Development	4529.65	4,642.89	4,758.96	4,877.94	4,999.88	5,124.88	5,253.00	5,384.33	5,518.94	5,656.91	5,939.76	6,236.74
Deputy Director - Property Operations	4529.65	4,642.89	4,758.96	4,877.94	4,999.88	5,124.88	5,253.00	5,384.33	5,518.94	5,656.91	5,939.76	6,236.74
Deputy Director - Assisted Housing	4529.65	4,642.89	4,758.96	4,877.94	4,999.88	5,124.88	5,253.00	5,384.33	5,518.94	5,656.91	5,939.76	6,236.74
Deputy Director - Human Resources	4529.65	4,642.89	4,758.96	4,877.94	4,999.88	5,124.88	5,253.00	5,384.33	5,518.94	5,656.91	5,939.76	6,236.74
Deputy Director - Community Services	4529.65	4,642.89	4,758.96	4,877.94	4,999.88	5,124.88	5,253.00	5,384.33	5,518.94	5,656.91	5,939.76	6,236.74
Deputy Director - Information Technology	4529.65	4,642.89	4,758.96	4,877.94	4,999.88	5,124.88	5,253.00	5,384.33	5,518.94	5,656.91	5,939.76	6,236.74
Deputy Director - Asset Management	4529.65	4,642.89	4,758.96	4,877.94	4,999.88	5,124.88	5,253.00	5,384.33	5,518.94	5,656.91	5,939.76	6,236.74
Deputy Director - CFO	4529.65	4,642.89	4,758.96	4,877.94	4,999.88	5,124.88	5,253.00	5,384.33	5,518.94	5,656.91	5,939.76	6,236.74
Senior Developer	3595.96	3,685.86	3,778.01	3,872.46	3,969.27	4,068.50	4,170.22	4,274.47	4,381.33	4,490.87	4,715.41	4,951.18
Senior Property Operations Manager	3595.96	3,685.86	3,778.01	3,872.46	3,969.27	4,068.50	4,170.22	4,274.47	4,381.33	4,490.87	4,715.41	4,951.18
Senior Accounting Manager	3595.96	3,685.86	3,778.01	3,872.46	3,969.27	4,068.50	4,170.22	4,274.47	4,381.33	4,490.87	4,715.41	4,951.18
Senior Policy & Community Affairs Manager	3595.96	3,685.86	3,778.01	3,872.46	3,969.27	4,068.50	4,170.22	4,274.47	4,381.33	4,490.87	4,715.41	4,951.18
Senior Assisted Housing Manager	3595.96	3,685.86	3,778.01	3,872.46	3,969.27	4,068.50	4,170.22	4,274.47	4,381.33	4,490.87	4,715.41	4,951.18
Maintenance Manger	3018.38	3,093.84	3,171.19	3,250.47	3,331.73	3,415.02	3,500.40	3,587.91	3,677.60	3,769.54	3,958.02	4,155.92
Project Manger	3018.38	3,093.84	3,171.19	3,250.47	3,331.73	3,415.02	3,500.40	3,587.91	3,677.60	3,769.54	3,958.02	4,155.92
Human Resources Manager	3018.38	3,093.84	3,171.19	3,250.47	3,331.73	3,415.02	3,500.40	3,587.91	3,677.60	3,769.54	3,958.02	4,155.92
Community Services Manager	3018.38	3,093.84	3,171.19	3,250.47	3,331.73	3,415.02	3,500.40	3,587.91	3,677.60	3,769.54	3,958.02	4,155.92
Reasonable Accomodation Manager / Executive Assistant	3018.38	3,093.84	3,171.19	3,250.47	3,331.73	3,415.02	3,500.40	3,587.91	3,677.60	3,769.54	3,958.02	4,155.92
Property Operations Manager	3018.38	3,093.84	3,171.19	3,250.47	3,331.73	3,415.02	3,500.40	3,587.91	3,677.60	3,769.54	3,958.02	4,155.92
Community Services Coordinator	2475.13	2,537.01	2,600.44	2,665.45	2,732.08	2,800.39	2,870.40	2,942.16	3,015.71	3,091.10	3,245.66	3,407.94
Sr. Housing Specialist	2475.13	2,537.01	2,600.44	2,665.45	2,732.08	2,800.39	2,870.40	2,942.16	3,015.71	3,091.10	3,245.66	3,407.94
Development Coordinator	2475.13	2,537.01	2,600.44	2,665.45	2,732.08	2,800.39	2,870.40	2,942.16	3,015.71	3,091.10	3,245.66	3,407.94
Case Worker	2475.13	2,537.01	2,600.44	2,665.45	2,732.08	2,800.39	2,870.40	2,942.16	3,015.71	3,091.10	3,245.66	3,407.94
FSS Coordinator Salary & Benefits (Grant Funded)	2414.76	2,475.13	2,537.01	2,600.44	2,665.45	2,732.08	2,800.38	2,870.39	2,942.15	3,015.71	3,166.49	3,324.82
Property Manager	2165.72	2,219.86	2,275.36	2,332.24	2,390.55	2,450.31	2,511.57	2,574.36	2,638.71	2,704.68	2,839.92	2,981.91
Housing Specialist	2062.60	2,114.16	2,167.02	2,221.19	2,276.72	2,333.64	2,391.98	2,451.78	2,513.08	2,575.90	2,704.70	2,839.93
Eligibility Specialist	2062.60	2,114.16	2,167.02	2,221.19	2,276.72	2,333.64	2,391.98	2,451.78	2,513.08	2,575.90	2,704.70	2,839.93
Accounting Specialist	2062.60	2,114.16	2,167.02	2,221.19	2,276.72	2,333.64	2,391.98	2,451.78	2,513.08	2,575.90	2,704.70	2,839.93
Accounting Technician	1795.46	1,840.35	1,886.36	1,933.51	1,981.85	2,031.40	2,082.18	2,134.24	2,187.59	2,242.28	2,354.40	2,472.12
IT Technician	1795.46	1,840.35	1,886.36	1,933.51	1,981.85	2,031.40	2,082.18	2,134.24	2,187.59	2,242.28	2,354.40	2,472.12
Resident Opportunities & Self-Sufficiency Coordinator Grant Funded	1671.06	1,712.84	1,755.66	1,799.55	1,844.54	1,890.65	1,937.92	1,986.37	2,036.02	2,086.92	2,191.27	2,300.83
Assistant Property Manager	1712.84	1,755.66	1,799.55	1,844.54	1,890.65	1,937.92	1,986.37	2,036.03	2,086.93	2,139.10	2,246.06	2,358.36
Resident Site Manager	1712.84	1,755.66	1,799.55	1,844.54	1,890.65	1,937.92	1,986.37	2,036.03	2,086.93	2,139.10	2,246.06	2,358.36
Assistant Housing Specialist	1712.84	1,755.66	1,799.55	1,844.54	1,890.65	1,937.92	1,986.37	2,036.03	2,086.93	2,139.10	2,246.06	2,358.36
Assistant Project Manager	1486.12	1,523.27	1,561.35	1,600.39	1,640.40	1,681.41	1,723.44	1,766.53	1,810.69	1,855.96	1,948.76	2,046.19
Administrative Assistant - HCV	1486.12	1,523.27	1,561.35	1,600.39	1,640.40	1,681.41	1,723.44	1,766.53	1,810.69	1,855.96	1,948.76	2,046.19
Receptionist/Translator	1354.92	1,388.79	1,423.51	1,459.10	1,495.58	1,532.97	1,571.29	1,610.57	1,650.84	1,692.11	1,776.71	1,865.55
Maintenance Technician	1858.91	1,905.38	1,953.01	2,001.84	2,051.88	2,103.18	2,155.76	2,209.66	2,264.90	2,321.52	2,437.60	2,559.48
Central Warehouse Technician	1858.91	1,905.38	1,953.01	2,001.84	2,051.88	2,103.18	2,155.76	2,209.66	2,264.90	2,321.52	2,437.60	2,559.48